

CODE OF CONDUCT FOR FACULTY MEMBERS

Foreword

The profession of teaching is a vocation that calls for high personal standards of ethics, responsibility and accountability. A faculty member has to lead by example and his / her conduct in a teaching environment has great impact on students. As responsible and educated adults, faculty members need to shoulder certain norms.

The Modern College Code of Conduct for faculty members represents the values and principles that guide the conduct of every faculty member. The Code lays down the ethical standards that faculty members need to observe in their professional lives. Code of conduct lays down guiding principle for common, expected behaviour of faculty member of the institution. All faculty members shall adhere to the following standards, in interactions both within the institution as well as with external stakeholders.

Our institution's success, reputation and goodwill own in large measure to the integrity and professional commitment of our staff (teaching and non-teaching) working with students, parents, communities and other stakeholders in the field of education. Therefore, besides, complying with the institutional norms, rules and traditions, all members at Modern College should strive to go beyond and set an example that meets the highest ethical standards.

Each faculty member has the ability to make a vital difference to the life of students (academically and personally) at Modern College. The Code of Conduct for faculty members represents the individual and mutual commitment to discharge one's responsibilities through the most sustainable and ethical means, and the shared determination to reinforce Modern College value of giving "True Education".

The Code encompasses the various attributes of character of a teacher- truthfulness, respect, responsibility, fairness, caring and service orientation.

Each faculty member must sign a statement accepting this Code.

Code of Conduct

1. I will be trustworthy and build trustworthiness in my students by:

- a) Demonstrating professional competence to teach and learn.
- b) Being honest and encouraging honesty in all my academic and other human activities.
- c) Honestly projecting my work by not indulging in copyright/IPR violation.
- d) Making my services available at all times for the development of students, the institution and the society I serve.
- e) Providing honest and objective feedback that will help students to assess their learning and progress towards their goals.
- f) Demonstrating the courage to speak the truth and do the right thing.

2. I will earn respect and help students earn respect by:

- a) Treating students, colleagues and management with respect
- b) Accepting that each individual is different
- c) Using respectful language within and outside the portals of the institution
- d) Being considerate to the feelings of others
- e) Not hurting or threatening to hurt anyone
- f) Not indulging in activities that may hinder the progress of my colleagues
- g) Dealing peacefully with anger, protest or disagreement,
- h) Learning from the students, and encouraging learning through my teachings.

3. I will demonstrate and guide students to take responsibility for their actions by:

- a) Planning carefully to achieve the desired result.
- b) Always doing my best and demonstrating a passion for excellence and eye for detail.
- c) Taking actions after duly considering the possible outcomes.
- d) Being accountable for my words, actions and behavior.
- e) Setting a good example by being responsible for my own actions.

4. I will demonstrate fairness in dealings by:

- a) Being objective in evaluation and interaction and showing no bias or preference on the basis of race, colour, creed, religion or gender.
- b) Maintaining relationships with students which will not interfere with fair evaluation.
- c) Openly accepting my shortcomings through transparency of my actions.

5. I will demonstrate caring by:

- a) Emotionally connecting with students, to understand their aspirations and anxieties and help them reach their highest potential.
- b) Maintaining confidentiality of student information unless there is legitimate ground for disclosure.
- c) Providing a safe and open environment for discussion and dealing with sensitive issues.
- d) Inculcating a spirit of caring towards all fellow human beings.

- 6. I will demonstrate that the knowledge gained is not merely for fulfilling materialistic ambitions but also to serve the society by:**
- a) Working in harmony with management and colleagues to make my institution and community better place for work.
 - b) Getting involved in community development by applying my knowledge through carefully and systematically planned activities.
 - c) Complying with the laws of the land and respecting authority.
 - d) Protecting the environment for posterity.
- 7. Towards these commitments, I will periodically review my own conduct as per these principles and positively encourage my superiors, friends and colleagues, to bring to my notice any shortcomings that they may see in me.**