

IOAC Meeting

Date : 07/07/23

Venue : A1

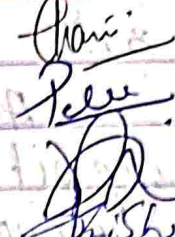



Time : 1:40 PM

Chairperson : Ms. Vini Achumi
Co. Ordinators

- Agenda
1. Student Satisfaction Survey
 2. Update on ~~ADAR~~ ADAR
 3. Refresh course & Research

Participants

1. Vini Achumi	Co. Ordinators	Vini
2. Dr. Vitsai Yano	Chairperson	Vitsai
3. Ruth Harysing	Asst Professor	Rj
4. Watimongla Imchen	Asst. Professor	At Imchen
5. L. Achika	Asst. Prof.	Atim
6. S. Anthony	" "	Glavin
7. Kevingukha Kehie	" "	Keing
8. Khesia	" "	At
9. Chahito Kling	" "	At
10. Geyiekhuiemo Mezhi	" "	Shunf
11. Mongsemchila	" "	Phi Laf
12. Bideno A. Humtsoe	" "	Shunf
13. Repamenla	" "	At
14. PULVILI LOHE	" "	Paulovili
15. Kane	" "	Shunf
16. Keleseno	A.O.	Keleseno
17. John Mesin	Administrator	Shunf
18. Mhabeni	As Librarian	At

- | | | | |
|-----|----------------|------------|---|
| 19. | Chanini Lotcho | Art Prof. | 


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| 20. | Peter Melcha | M.O. | |
| 21. | Verahni Niemo | Asst. Prof | |
| 22. | Khoni Elow | Supervisor | |

1. Neilhoikhonuo - C.L.
2. Teisor Domeh - class - 3rd Semester.

Agenda 1.

On the first agenda Student Satisfaction Survey for the academic session 2022-23 which was conducted with all the students were discussed. A total of 17 Questions were asked for the survey covering the overall aspects of the Curriculum.

During the meeting the suggestions which were shared by the students were also discussed.

Some of the suggestions which were the students shared were also implemented such as.

- i. Installation of Fans.
- ii. Give Common Room.
- iii. (Give) Dust bin in the Girls washroom. etc

Agenda 2.

The AOAR for the academic session 2021-2022 has been extended till 31st July 2023.

But we have successfully submitted on

on 31st May, 2023.

All the faculty were highlighted on the importance of timely submission of reports along with geo tagged pictures.

Importance of extension and Outreach program to be conducted by NSS, NCC & RRC Students benefitted through through guidance

Research / Short Term & Refresher Course to be attended by the Teaching faculty.

All the department to submit Outcome based education.

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IQAC Meeting Minutes.

Date: 06.11.2023

Venue: IQAC Room

Time: 12:30 PM

Meeting Agenda.

1. Reports on Department Activities.
2. Faculty Development Program/Refresher Course.
3. Any other

Meeting details

Agenda No 1. All the HoD's of their respective Departments and the convener and members of various Clubs and Committees have been requested to submit all the activities which were conducted during the previous Academic year which is from 1st June 2022 till 31st August, 2023. An email has been send as a reminder to all the degree teachers along with the format to fill it.

Agenda No 2. In the previous Academic session One each from the department of History and Political Science participated in the Refresher Course and Short Term Course from the North-Eastern Hill University NEHU. Principal also reminded and encouraged all the IQAC members to go for Short Term Course or Refresher course. Teachers can avail academic leave to undergo such training and course.

Agenda No 3. On the third agenda various important points were reminded.

- i. Prospectus, Handbook, Annual Magazine and Leave policy to be maintained properly according to the Annual year.
- ii. Positive link to be printed out annually and maintain it.
- iii. IQAC Co-ordinator will check University Websites and if there are any upcoming Webinars or Seminars, and to share it with other faculty members.
- iv. From the next Semester IQAC Meeting will be conducted once every month.
- v. In the meeting it was also discussed that in one academic session there will be a meeting with the external IQAC member.
- vi. Co-Ordinator will email all the IQAC members regarding the Seminar topic and the guidelines for Financial Assistance or Academic Collaboration for the Seminar/Workshop or Conference. Also, a reminder to the Department of Education and Economics to submit the

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Seminar topic. The department of History was also briefed to go through the topic for any changes to be made. (Emailed)

vii. From the next Academic session there will be an inclusion of a new activity as "Modern College Alumni Month" in the IQAC calendar. The odd semester has been proposed. During this month an Alumni will be invited to have a discussion or a talk with the students in various field.

viii. With the crossing of deadline for alumni registration the Alumni Association Convener Mr. S. Anthony and member Ms. Chanini Lokho will prepare for the renewal of Alumni registration. It has also been decided that the PAN card will remain as it is and for the registration the nomenclature will go as Modern College Kohima Alumni Association.

ix. Red Ribbon Club Modern College went for an Awareness to Piphema Old Village on 6th November, 2023. The Nodal Officer Ms. Ruth Hangsing highlighted that the purpose of this awareness was to give an exposure to the students on letting them understand the Village life on how the society functions.

x. The General Secretary of the MCSU also underlined few recommendations and sought for an early solution.

- a. He suggested for the upgradation of better Sound system. And also a solution to improve the echo in the Indoor Stadium.
- b. Transportation: Whenever an unavoidable situations arises for bus service the student's representative suggested for an alternative bus to be provided as this leads to poor attendance of the students. The authority has decided to resolve if any such situations arises in the future.
- c. Irregular supply of water: The student's representative stated that there is an irregular supply of water in the hostel. The matter has been informed to the hostel committee and issue has been solved.
- d. Sports facility: With the under construction of Football ground the students suggested for an early completion.
- e. The Principal also informed the student's representatives that the Waste bin in the Men's Washroom has been provided as demanded by the students. Therefore as assured by them they were reminded to regularly wash and keep it clean.
- f. IQAC Co-ordinator also suggested the Student's representative on the importance of student's participation in Student's Satisfaction Survey. Therefor a reminder to all the students through the representative to participate and give their honest feedback.
- g. During the meeting it was also suggested that while the MCSU go for student's checking the Discipline Committee will accompany them.


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Name of the Participants

Sl. No	Name	Designations
1.	Mr. Pelee Hekha	Managing Director
2.	Dr. Vitso Yano	Chairperson
3.	Ms. Vini Achumi	Co-ordinator
4.	Ms. Chanini Lokho	Member
5.	Keleseno Lonkkumer	Member
6.	John Besii	Member
7.	Ruth Hangsing	Member
8.	Neilkhonuo Nepu	Member
9.	Watimongla Imchen	Member
10	S. Anthony	Member
11.	L. Athikho	Member
12.	Dieccoo	Member
		Student's Representative

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IQAC Meeting Minutes.

Date: 07.02.2024

Venue: A1.

Time: 1:30 PM

Meeting Agenda.

1. Faculty Development Program
2. Green Audit.
3. Highlight of the previous Academic Year activity report.
4. Any other


Meeting details

Agenda No 1. IQAC will conduct a Faculty Development Program for all the teaching and non-teaching employees. Also, all the faculty was requested to attend a Faculty Development program or refresher courses provided by different institutions or universities. All the faculty was reminded on the importance of attending short term refresher course.

Agenda No 2: Green Audit. The Nagaland Pollution Control Board conducts a green audit for the state of Nagaland. The college will also go forward with the assessment of Green Audit through the Board. The IQAC Co-ordinator and the management will do the necessary preparation for the assessment. All the necessary reports will be collected for further process.

Agenda No 3: All the activities conducted in the previous academic sessions were highlighted in the meeting. IQAC has conducted 5 Faculty Development Program and 1 Activity. Altogether the departments have conducted 15 activities, Eco Green Club have conducted 5 Activity, Red Ribbon Club with 4 Activities, Gender Champion Club with 2 activities, Training and placement Cell with 6 Career guidance program for the students, NCC with 2 Activities, and NSS with 5 Activities.

All the teaching faculty attended the meeting.


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IQAC Meeting Minutes.

Date: 20.03.2024

Venue: Principal's Office

Time: 1:30 PM

Meeting Agenda.

1. ICSSR Seminar
2. Memorandum of Understanding
3. Student's Satisfaction Survey.
4. Any other

Meeting details

Agenda No 1. ICSSR Seminar. During the next academic session 2024-2025 the College will organise ICSSR Seminar. The department of Political Science will come up with the Seminar topics and sub topics. And the project proposal shall be submitted at the earliest. The department can also conduct the seminar with any department.

The Department of Economics will also submit a proposal to NABARD for sponsoring a seminar.

In the next IQAC meeting both the department will update on their progress.

Agenda No 2 Memorandum of Understanding

A Memorandum of Understanding or MoU serves as an official and mutually recognized agreement towards a formal agreement. The college will draft a framework for cooperation with different parties for mutual agreement towards achieving certain specific goals and objectives. Of which we can maintain our relationship through Collaboration and Exchange programs. Few organisations/parties which we have decided to contact for the said relationships are

Government of Nagaland, Directorate of Youth Resources & Sports: I/c Miss. Vini


Entrepreneurship Associate: I/c Sir Verahu

Nagaland Pollution Control Board: I/c Dr. Vitsou

Kaziranga University: I/c Miss Repamenla

NEILIT: I/c Dr. Vitsou

Skytrack Institute of Aviation and Hospitality: I/c Madam. Chanini.


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Agenda No 3: Student's Satisfaction Survey and Feedback of Curricular

IQAC will conduct a Student's Satisfaction Survey for the Academic session 2023-2024 and Student's Feedback Form on Curriculum for the academic session 2023-2024.

The SSS consists of 16 question from both teaching and non-teaching point of view. While the Student's Feedback consists of 13 question basing on their curriculum and teaching learning module.

The feedback consists of both open ended and close ended question where leaving the options for the students to give feedback or suggestions if they have any.

The feedback will be circulated to the students at the earliest through Google Forms.

Agenda No. 4: Any other

In the fourth Agenda we discussed on inviting an external member for our next meeting. As when to schedule. Will inquire and update to the members at the earliest.

Also, IQAC Co-ordinator will check if any activity is coming up or has been scheduled form the Alumni Association and Parent Teacher Association.

Name of the Participants

Sl. No	Name	Designations
1.	Dr. Vitso Yano	Chairperson
2.	Ms. Vini Achumi	Co-ordinator
3.	Mr. Verahu Nienu	Member
4.	Ms. Keleseno Lonkkumer	Member
5.	Ms. Ruth Hangsing	Member
6.	Ms. Neilkhonuo Nepu	Member
7.	Ms. Watimongla Imchen	Member
8.	Ms. Repamenla	Member


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IQAC Meeting Minutes.

Date: 04.04.2024

Venue: Principal's Office

Time: 1:30 PM

Meeting Agenda.

1. Follow up of February
2. Any other

Meeting details

Before proceeding with the meeting the Principal highlighted on the admission procedures and advertisement for the academic session 2024-2025

Agenda No 1. Follow up of February

Sponsored Seminars

The Department of Economics and Vocation will organise a sponsored seminar. The two departments will also submit a proposal to NABARD where the concept notes is in progress and will try to close the proposal by 20th April, 2024.

The department of Sociology and Education will collaborate and organise a sponsored seminar. They will try for a sponsored seminar by National Commission for Women.

Madam Chanini Lokho will update the details for Seminars that can be conducted under National Commission for Women and will share to all the IQAC members.

For ICSSR seminar the organising committee will submit the Topics, Concept notes and Abstract on or before 15th May, 2024.

Memorandum of Understanding

Mr. Verahu Nienu will meet ADC Medziphema for MoU.

For Kaziranga University a mail will be sent through the Principal to the Dean of Social Science Kaziranga University. Email address has been shared.
(rakesh.rai@kazirangauniversity.in)

Skytrack Institute of Aviation and Hospitality Madam Chanini will follow up with them as the talk for MoU is in process.


Agenda No. 2: Any other

The department of History will be conducting student's seminar on 25th April and for which students from other departments are also encouraged to present a paper. HoD will encourage their respective students.

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Name of the Participants

Sl. No	Name	Designations
1.	Dr. Vitso Yano	Chairperson
2.	Ms. Vini Achumi	Co-ordinator
3.	Ms. Chanini Lokho	Member
4.	Mr. John Besii	Member
5.	Ms. Ruth Hangsing	Member
6.	Ms. Keleseno Lonkkumer	Member
7.	Ms. Watimongla Imchen	Member
8.	Mr. S. Anthony	Member
9.	Ms. Neilkhonuo Nepu	Member
10.	Mr. Verahu Nienu	Member


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IQAC Meeting Minutes.

Date: 6.06.2024

Venue: Principal's Office

Time: 10:00 AM

Meeting Agenda.

1. AQAR
2. Sponsored Seminar updates from all the HoD's.

Meeting details

Agenda No. 1: AQAR


Before submission of AQAR the members will sit and verify if any corrections are to be made or not.

Details of the AQAR 2022-2023 was presented and suggestions and inputs from the members were given. IQAC Co-ordinator to check the suggestions from the previous AQAR before submitting for the next sessions.

Agenda No.2 Sponsored Seminar updates from all the HoD's.

For ICSSR Sponsored seminar finalization of the paper presenters will be completed on or before 10th July, 2024.

The department of Economics and Vocation will organise a Sponsored Seminar which will be sponsored by NABARD.


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Name of the Participants

Sl. No	Name	Designations
1.	Dr. Vitso Yano	Chairperson
2.	Ms. Vini Achumi	Co-ordinator
3.	Ms. Mhabeni	Member
4.	Ms. Keleseno Lonkkumer	Member
5.	Ms. Watimongla Imchen	Member
6.	Mr. John Besii	Member
7.	Ms. Neilkhonuo Nepu	Member
8.	Mr. S. Anthony	Member
9.	Ms. Chanini Lokho	Member



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